



## **GRANT POLICY and PROCEDURES**

### **Purpose**

The grants are intended for those who would not otherwise be able to attend the Corrections Technology Association (CTA) annual conference, and those who have not previously received financial assistance from CTA to attend the annual conference. Please note that preference will be given to applicants who have not previously attended the annual conference during the prior three (3) years.

### **Annual Meeting Grant**

The Corrections Technology Association will award up to five (5) grants each year for attendance to the CTA Annual technology summit. The grant includes your conference registration fee which includes meals provided during conference, lodging for the conference, airfare, and ground transportation to and from the airport to the hotel. All other expenses are the sole responsibility of the attendee.

### **Grant Eligibility Requirements**

CTA may award grants for each annual conference, based on budget availability.

Grant Applicants must submit a written application (Word or PDF document). It must include contact information and responses to the following:

- a) Does your organization need financial assistance to support conference attendance due to budget issues? What is your proposed mode of travel to the conference (airfare, drive, etc.)
- b) Has a representative of your organization attended the conference in the last 3 years?
- c) Why are you interested in CTA?
- d) What does this conference mean to you?
- e) Would you be willing to share your experiences from the CTA Summit?

**For additional information please reach out to [Christina.Reagle@correctionstech.org](mailto:Christina.Reagle@correctionstech.org)**